

# Detailed Covid-19 Protocols in the Classroom

## Symptom Assessment

- ☐ If child exhibits any of the following symptoms, they must be removed from the classroom
  - Fever
  - Runny nose
  - Sore throat
  - Cough
  - Shortness of breath (or difficulty breathing)
- ☐ If child exhibits symptoms:
  - they are to be isolated in the church office (with door closed and signage posted on door)
  - the parent is retrieved from sanctuary to take the child home
  - items touched by symptomatic child must be sanitized (if items cannot be sanitized, i.e. plush toys) they are to be left for 48 hours without being touched by others
- ☐ TEACHERS/HELPERS/HALL MONITORS: if you have any of the above symptoms, please stay home and make arrangements to switch with your volunteers within your grade level or contact Dawnelle at 780-779-7925 to fill in.

## Entering/Exiting the Classroom

- ☐ Pre-K: enter/exit through the back door in the large room
- ☐ Grade 1/2: enter/exit corner classroom down old hallway through old foyer
- ☐ Grade 3/4: enter/exit through new foyer and travel through hallway to Fireside Room
- ☐ Grade 5/6: enter/exit through new foyer and travel through hallway to the first classroom
- ☐ If distancing isn't possible while walking to and from classrooms, please mask
- ☐ Each child/teacher must sanitize upon entering and exiting the classroom (this includes going and returning from the washroom)
- ☐ It is especially important that we keep track of attendance for potential tracing
- ☐ Visitors will not be allowed in the classroom as we try our best to keep to "cohorts"

## Classroom Layout

- ☐ Best practice: tables will be close to the wall
  - Students will sit 2 meters apart, behind tables
- ☐ Students can sit in any other arrangement (i.e. on the floor, chairs around the room) if 2 meters distance is maintained
- ☐ If 2 meters distance cannot be maintained, students are required to wear a mask
- ☐ Masks are required for teachers as well if 2 meters distance cannot be maintained

## Supplies

- ☐ Snacks and treats are not allowed in classrooms at this time
- ☐ Students are not to share supplies
- ☐ Students will bring their own supplies or will be provided with individual packs from the church:
  - Packages will include pencil, eraser, sharpener, glue, pencil crayons, scissors
  - These packages will be packed up at the end of class, to sit for the week and "disinfect" over time
  - If possible, items can be sanitized using Lysol wipes
- ☐ Passing out supplies:
  - After sanitizing, the teacher will pass out papers/handouts/etc. (please refrain from "take one, pass it on")

- even better practice: set the papers at each student's workspace before students arrive
- Craft materials:
  - If doing a craft, after sanitizing, divide the supplies up ahead of time and set at each student's workspace; avoid digging through supplies, passing bins of supplies, etc.

### Washroom Guidelines

- Pre-k:
  - it is encouraged that parents take their pre-k child to the washroom before Sunday School begins
  - if the child needs to use the washroom, the parent will be contacted to assist their child
  - in emergent scenarios, the teacher can assist the child in the bathroom with mask and gloves while maintaining P2P protocols (being within view of another screened worker, with door propped open)
  - PLEASE ENSURE that parents list their cell phone when dropping off their child as you will text/call if their child requires washroom help (also have the hall monitor's number handy in case you need to take a child to the washroom)
- Grade 1-6:
  - these students can go to the washroom alone
  - make sure to sanitize upon exiting and re-entering the classroom
  - only one student can use the washroom at a time

### Special Circumstances

- Pre-k: extra time will be needed after class to ensure toys are disinfected (After sanitizing, lay out toys on tarp, spray disinfectant, wait, sanitize and flip toys and spray disinfectant again. Leave to dry. Toys will be restocked to stations during the week.)
- Pre-k: it can be difficult to maintain 2 meters distance with this age group. Some creative ideas for teaching include:
  - **Teaching:** have the students spaced around the tables and that they remain in their seat (and exclusively use that seat for the day). Could also have them sit around the room.
  - **Coloring:** print pictures and have students only use their supplies package to color with
  - **Read aloud:** have the students sit 2 meters apart while reading together
  - **Stations:** 3 different stations have been stocked with a variety of toys (pink, orange, green)
    - Students will play exclusively at the station for the day. Next week they can choose a new station. This will ensure "germs" stay in one area and can be disinfected for the next Sunday's group.
- Games: you can still play games, just use your creativity to ensure
  - best efforts are made to physically distance
  - if distancing cannot be maintained, those involved with the game use masks

### Sanitization Protocols

- Sanitizer: use sanitizer whenever entering or exiting the classroom as well as throughout the class time
- Lysol wipes: Additional Lysol wiping/disinfecting can be done whenever deemed necessary (i.e. a child sneezes onto the table) Passing items around is not recommended and alternative methods should be used, however IF ITEMS are being passed between students, please Lysol wipe the item and sanitize hands between each new person who touches the item
- Best efforts will be made to disinfect high touch areas (i.e. light switches, door knobs) on a regular basis by the church janitor. A cleaning record will be kept within the classroom to record what and when classroom items were disinfected.